VSE UNDECLARED ADVISING APPOINTMENTS

Current Mason Students

To make an appointment follow the steps below:

1. Click here: https://gmu.campus.eab.com

2. Log in with your NET ID and password and click the “Get Assistance” button.

3. Choose “Academic Advising” as your appointment type.

4. Select “Volgenau School of Engineering” as your College and then “VSE Undeclared Advising” as your service. Students with declared major who wish to change to VSE undeclared should instead choose “Declare/Change Program”. Hit Next.

5. Choose “Volgenau School of Engineering Undeclared” as the office location.

6. Select Alison Bartnek as the Advisor. (When available DaFran Ware is also a option)

7. Choose your preferred day to see the list of available times.

8. After you click on your preferred meeting day and either morning or afternoon, you will be prompted to choose a specific meeting time before hitting “Next.”

9. Review the details of your appointment request before hitting “Confirm Appointment” to finalize your meeting.

10. See Screen Shots on next page for visual guide

__________________________________________________________

**Inactive, Leave of Absence, or Suspended Students**

Please contact the VSE Undeclared advisor directly to set up an appointment

Alison Bartnek
abartnek@gmu.edu
703-993-3088

__________________________________________________________

**Newly Admitted Students**

Pre-Orientation Advising

__________________________________________________________

**Appointments available starting November 26, 2018**

__________________________________________________________

Please contact the VSE Undeclared advisor directly to set up an appointment

Alison Bartnek
abartnek@gmu.edu
703-993-3088
VSE UNDECLARED ADVISING APPOINTMENTS

Schedule Appointment

What type of appointment would you like to schedule?
- Academic Advising

Select your college below to meet with your declared major/program advisor. Choose declare/change major/minor to add a program. Choose Minor Advising to meet with your Minor advisor. Lastly, select Advising Outside Your College for additional services.
- Virginia School of Engineering

Which major/program/service?
- Undeclared Advising

Next »

Schedule Appointment

Tell us which office you would like to meet with
- Virginia School of Engineering Unit

Choose Your Advisor/Staff Member
- [Advisor's Name]
- [Advisor's Title]

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Schedule Advising Appointment

Appointment Times For The Week Of September 04

Mon, Sep 04
- Morning 1
- Morning 2
- Afternoon 1
- Afternoon 2

Tue, Sep 05
- Morning 1
- Morning 2
- Afternoon 1
- Afternoon 2

Wed, Sep 06
- Morning 1
- Morning 2
- Afternoon 1
- Afternoon 2

Thu, Sep 07
- Morning 1
- Morning 2
- Afternoon 1
- Afternoon 2

Fri, Sep 08
- Morning 1
- Morning 2
- Afternoon 1
- Afternoon 2

Choose
- 9:00am
- 10:00am
- 11:00am

« View the times you can see a staff member without an appointment.

Next »

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

Appointment Details

Who: [Advisor's Name]
- Major: [Major]
- Why: Undeclared Advising (Non-VSE)

When: Thursday, September 07
- 9:00am - 10:00am

Where: Center for Academic Advising, Retention, and Transitions (CAART)

Additional Details
Advises students with last names (H-L) Location: 3600 Student Union Building Phone: 703-993-2470 Email: jkong@gmu.edu Website: advising.gmu.edu Be early. Be thoughtful. Be prepared. Be informed. Late Appointment Policy: Students who are 15 minutes late or more for an appointment should call 703-993-2470 to cancel or reschedule at their earliest convenience. No same day or walk-in advising appointments for canceled appointments.

Is there anything specific you would like to discuss with [Advisor's Name]?

Comments for your advisor:

Would you like to set a reminder?
- [Check box]

Send me an Email
- [Check box]

Send me a Text
- [Check box]

If you select Send me an Email, your email will be sent to spank23@gmu.edu

Select "Next."